



INTERNATIONAL STUDIES PROGRAM: INTERNATIONALIZING THE CURRICULUM

The Lone Star College System has created the application process for internationalizing the curriculum. Here are the tools and guidelines needed to prepare the application. Upon approval, the course will receive the International Studies (IS) designation. The outcome will allow LSCS students to gain global knowledge and perspective in their collegiate academic experiences. Please read the guidelines carefully.

I. **REQUIREMENTS**

Proposals from faculty are expected to reflect academic standards of thought and expression and include the following:

A. **INTERNATIONAL STUDIES CURRICULUM APPLICATION FORM**

1. Course number and title
2. Faculty name(s) and position(s)
3. Department
4. Indication whether the proposal is a new course or a modified course proposal
5. Confirmation of departmental authorization(s) to teach the proposed course within two years of the date of approval.
6. (drop box) New course or modified course.

B. **ABSTRACT** of no more than 300 words. Summarize the proposal and clearly describe the relevance; course description (including an overview of the course objectives, content, teaching/learning strategies, and assessment of learning outcomes). Discipline specific ideas for Internationalizing the Curriculum are attached.

1. **MODIFIED COURSE**

- Include the course description from the current LSCS catalog, followed by an explanation of the proposed international elements and modifications.

- Attach both the current syllabus and the revised syllabus (each labeled accordingly), **with changes noted in bold italics**.

2. NEW COURSE

- Attach the syllabus and bibliography of the proposed new course, indicating the assignments in sufficient detail.

C. **COURSE REFLECTION:** A brief statement of 300-500 words will be submitted to the International Programs and Services Office within sixty days of having taught the course as proposed. The purpose of this reflection is to address the impact of the experience on the instructor(s) and the students.

D. **CRITERIA: EVALUATION OF THE PROPOSAL**

1. **Description** (How the course will be internationalized? How do the course objectives, content, teaching/learning strategies, and assessment methods correspond to and/or involve improvements in and/or departures from the present offerings in the curriculum?)
2. **Relevance/Justification of the Proposal** (How adequately does the proposal represent a contribution to internationalizing the curriculum? What impact will be achieved for the department curriculum and the students?)

3. **Clarity and Thoroughness of the Proposal**

E. **Approval Process**

Faculty proposals to internationalize the curriculum will be evaluated by the IPS Council. Final approval will rest with the Deans and VPs of Instruction. Course descriptions and learning outcomes can be added to but cannot be changed without going through the curriculum process.

Please e-mail completed application to ips@LoneStar.edu